

Feil Family and Weill Family Residence Hall Huddle Room Policies and Procedures

- 1. The Huddle rooms, located in the Feil Family and Weill Family Residence Hall, are free and available for use by WCM residents.
- 2. Huddle rooms are available to currently enrolled students with a valid ID.
- 3. Use is limited to individuals or small groups consisting of 2-6 people.
- 4. Huddle rooms are intended for group study or collaboration, virtual meetings or interviews, project work, or academic discussions.
- 5. Huddle rooms are not intended for social gatherings, napping, or sleeping, or to be used as a private office.
- 6. Spaces available for reservation include Huddle room SR124 and SR125.
- 7. Reservations can be made via the StarRez system.
- 8. Repeated no-shows or overstaying may result in suspended privileges.
- 9. Please keep noise to a minimum, use headphones for audio or virtual meetings.
- 10. Please refrain from sleeping, lying on the floor, or bringing in large furniture.
- 11. No food is allowed. Drinks are permissible only in a spill-proof container.
- 12. Please leave the room clean and dispose of any trash.
- 13. Please do not leave personal belongings unattended.
- 14. All WCM-sponsored programs must be open to all residents of WCM and advertised no fewer than 48 hours in advance.
- 15. Members of the WCM Staff have priority to reserve spaces for activities. No organization outside of WCM may reserve a room earlier than 2 weeks before the event.
- 16. The Rooftop Lounge cannot be reserved under any circumstances. It is kept available for Feil family and Weil family residence hall events, as planned by WCM.